

MINUTES OF A SPECIAL  
MEETING OF THE  
BOARD OF DIRECTORS OF  
WESTSIDE WATER AUTHORITY

Held March 4, 2020

A special meeting of the Board of Directors of Westside Water Authority was held on March 4, 2020, at 3:00 p.m. at the Belridge Water Storage District Administration Office.

CALL TO ORDER )  
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Chairman Rob Yraceburu called the meeting to order at 3:00 p.m.

**Seating of Officers:** Phil Nixon reported that Dudley Ridge Water Storage District appointed Steve Jackson as their representative on the Westside Water Authority. After discussion, Bernard Pugét, nominated Steve Jackson to the office of Vice-Chairman, seconded by Rob Goff. The motion was unanimously endorsed and Steve Jackson was elected Vice-Chairman, effective immediately.

ROLL CALL )  
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The following directors were present: Rob Yraceburu, Rod Stiefvater, Rob Goff, Alan Scroggs, Bernard Pugét, Mike Nordstrom, and Steve Jackson.

Also present were Kristen Camarena, Danielle Duncun, Oscar Mello, Kris Lawrence, Gnell Babb, Kim Constant, Mary King, and Phil Nixon. Dale Melville attended by telephone.

PUBLIC COMMENT )  
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No Public Comment.

MINUTES )  
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**Approval of Minutes of February 6, 2020:** On motion of Alan Scroggs, seconded by Bernard Pugét, and unanimously carried, the minutes of the meeting of February 6, 2020, were approved.

LEGAL COUNSEL )  
\_\_\_\_\_)

**Form 700 Filing:** The Chairman reported the Form 700's are available for review by the Directors and reminded the Directors that the Form 700's are due April 1, 2020.

**Conflict of Interest Code:** The Chairman reported that Legal Counsel continues to work on the Westside Water Authority Conflict of Interest Code.

ITEMS OF COMMON INTEREST )  
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**Kern Groundwater Authority:** Kris Lawrence reported on the following matters pertaining to the KGA: 1) staff met with DWR to discuss subsidence on February 7, 2020: a) staff will continue to work with DWR to determine the cause of subsidence and improve the Aqueduct flow and b) staff tentatively scheduled a subsidence technical discussion with DWR staff on March 10, 2020; 2) the first round of well level testing is to take place on March 6, 2020; and 3) the first annual report is due April 1, 2020: a) the report will be completed as a basin and b) WDWA has submitted all the necessary information.

**Westside Water Quality Coalition:** Kris Lawrence reported on the following matters pertaining to the Westside Water Quality Coalition: 1) all required reporting was completed by the March 1, 2020 deadline; 2) CV-SALTS will include the revised BPAW in the board meeting agenda for the meeting to be held on March 20, 2020 in Sacramento, then the revised BPAW will be submitted to the Regional Board for final review; and 3) staff is preparing for a follow-up meeting with the Regional Board to discuss the BPAW's path forward and to discuss other regulatory items.

**Committee for Delta Reliability:** Kris Lawrence reported on the following matters pertaining to the Committee for Delta Reliability (CDR): 1) a meeting was held March 3, 2020; 2) a review of technical efforts focused on improving science in the Delta: 25 papers were published and biological opinions referenced the CDR papers multiple times; and 3) 2020 budget was presented and approved: budget will use current funds to support work until cash call later in the year.

**Delta Conveyance Project:** Phil Nixon reported on the following matters pertaining to the Delta Conveyance Project (DCP): 1) DWR released the Notice of Preparation of Environmental impact report; 2) environmental and planning process is estimated to cost \$350 million over three years; and 3) the District plans to hold a Joint Board meeting and landowner meeting to discuss DCP in April 2020.

**Agency/Member Unit Policy Meetings:** Phil Nixon reported on the following matters pertaining to the Agency and Member Unit Policy Meetings: 1) Jennifer Pierre provided an update on State Water Contractors activities; 2) the new General Manager is Tom McCarthy; 3) Delta Conveyance Project updates; 4) reviewed SWP operations and deliveries; and 5) reviewed and approved transfers.

**Search Committee:** The Chairman reported that Staff and the working group tasked with the General Manager search will meet with John Rossi of Ralph Anderson and Associates to review applicants on March 9, 2020. Interviews will be held with the most qualified applicants on March 19, 2020.

REVIEW WWA STATUS )  
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Phil Nixon reported on the following matters pertaining to the status of Westside Water Authority and presented an updated spreadsheet showing a list of tasks needed to complete the setup of WWA, each tasks status, when board action is necessary, and the estimated date of completion of each task.

**Resolution 1 Approving Amendment 2020 – 1 to the LHWD 401 (A) Plan Changing Plan Sponsorship to Westside Water Authority:** Phil Nixon presented Resolution 1 allowing the Lost Hills Water District 401 (A) Plan changing plan sponsorship to Westside Water Authority. Mr. Nixon reported that Belridge Water Storage District authorized staff to move forward with allowing Belridge Water Storage District 401 (A) Plan to be sponsored by Westside Water Authority. Staff recommended the Board adopt Resolution 1 authorizing Staff to change the plan sponsorship. Following discussion, on motion of Mike Nordstrom, seconded by Bernard Pugét, and unanimously carried, the Board authorized Staff to move forward with allowing the Lost Hills Water District 401 (A) Plan change plan sponsorship to Westside Water Authority.

**Resolution 2 Approving Amendment 2020 – 1 to the LHWD 457 Plan Changing Plan Sponsorship to Westside Water Authority:** Phil Nixon presented Resolution 2 allowing the Lost Hills Water District 457 Plan changing plan sponsorship to Westside Water Authority. Staff recommended the Board adopt Resolution 2 authorizing Staff to change the plan sponsorship. Following discussion, on motion of Rob Goff, seconded by Steve Jackson, and unanimously carried, the Board authorized Staff to move forward with allowing the Lost Hills Water District 457 Plan change plan sponsorship to Westside Water Authority.

**Resolution 3 Authorizing Participation in ACWA/JPIA Workers’ Compensation Program:** Phil Nixon presented Resolution 3 authorizing participation in ACWA/JPIA Workers’ Compensation Program. Staff recommended the Board Authorize Staff to allow employees to participate in ACWA/JPIA Workers’ Compensation Program through Westside Water Authority. Following discussion, on motion of Mike Nordstrom, seconded by Alan Scroggs, and unanimously carried, the Board authorized Staff to move forward in participating in

ACWA/JPIA Workers' Compensation Program through Westside Water Authority.

**Resolution 4 Authorizing Application to the Director of Industrial Relations, State of California, For Certificate of Consent to Self-Insure Workers' Compensation Liabilities:**

Phil Nixon presented Resolution 4 authorizing application to the Director of Industrial Relations, State of California, for Certificate of Consent to Self-Insure Workers' Compensation Liabilities. Following discussion, on motion of Alan Scroggs, seconded by Bernard Pugét, and unanimously carried, the Board authorized staff to apply to the Director of Industrial Relations, State of California, for Certificate of Consent to Self-Insure Workers' Compensation Liabilities.

**Westside Water Authority Employee Handbook:** Phil Nixon presented a spreadsheet detailing the Westside Water Authority (WWA) Employee Handbook and reported that the handbook is currently being reviewed by Legal Counsel. Staff recommended the Board approve the WWA handbook pending Legal Counsel's review. Chairman Yraceburu requested that the Safety Program be simplified. Following discussion, on motion of Rod Stiefvater, seconded by Bernard Pugét, and unanimously carried, the Board approved the Westside Water Authority Employee Handbook subject to the recommended changes to the Safety Program and Legal Counsel's approval.

**DRWD's initial Administrative Contribution Share for 2020:** Phil Nixon discussed Dudley Ridge Water District's (DRWD) initial administrative contribution share for 2020. Staff recommended the Board 1) consider including DRWD's SGMA, water accounting and financial accounting in 2021; 2) consider DRWD's initial administrative contribution share of 10 percent include only the new Executive Director in 2020; 3) the contribution share amount will be revisited as the Executive Director adds staff and DRWD administration is included; and 4) consider utilize Provost & Pritchard's support for the three Kern Districts during the implantation of WWA. Following discussion, on motion of Bernard Pugét, seconded by Mike Nordstrom, and unanimously carried, the Board approved Staff's recommendations. Phil Nixon reported that the draft 2020 meeting schedule does not have a meeting scheduled in April. Staff recommended the Board consider a meeting may be necessary prior to the meeting scheduled in May 2020. After discussion, the Board requested that staff schedule a special meeting for March 23, 2020.

NEW BUSINESS )  
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No new Business.

CLOSED SESSION )  
\_\_\_\_\_ )

No closed session.

ADJOURNMENT )  
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There being no further business to come before the meeting, it was, on motion of Rob Goff, seconded by Mike Nordstrom, and unanimously carried, said meeting was adjourned at 4:06 p.m.

Alan Scroggs  
Secretary of the Board of Directors

APPROVED:

Rob Yraceburu  
Chairman

